



Striving for social justice

**ASSOCIATION DE LA JEUNESSE POUR LA PROMOTION
DE DROIT DE L'HOMME ET LE DEVELOPPEMENT**

Terms of Reference

Position:	Human Rights Center Coordinator
Contract Duration	3months
Reports to:	Program Manager
Start date	Immediately- 1 st November

BACKGROUND

AJPRODHO is a non-profit making human rights organization. We work with communities, social movements, individuals, with other non-profit organizations and beyond to develop and implement strategies to challenge inequality and realize political, socio-economic rights. We are working to improve the situation of youth and children in Rwanda through human right awareness, promotion, protection, advocacy and economic empowerment, enhancing democracy and governance. We provide legal advice and representation, research services and advocacy support to our clients and partners. We act to protect and expand the political spaces in which individuals and communities organize and press for social and economic change.

THE RATIONAL OF THE CENTER

The Human Rights Center aligns with AJPRODHO's mission of empowering youth for human rights respect and vision of youth participation for social justice and decent living conditions. The center for human rights is a mean to sustainably deliver human rights education and advocacy for the most vulnerable and the Rwandan population at large.

Whereas the organization has been implementing human rights and youth economic empowerment interventions through different projects, the human rights center is an effort towards delivery of human rights knowledge and access to information. Therefore, the center is geared towards establishing both short and long term strategic operational mechanisms to achieve two of AJPRODHO's key components; human rights and access to justice, and governance and democracy.

OBJECTIVES OF THE HUMAN RIGHTS CENTER

- To offer human rights education and training to Rwandan youth with the intent of imparting comprehensive knowledge of human rights and relevant laws
- To promote attitudes and behavior that uphold reproductive health rights of all categories of the society



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- To inform policy decisions relating to youth and human rights, through research / evidence based advocacy
- To enhance financial inclusion through financial literacy and advocacy.

A. Responsibilities

The Human rights Center Coordinator at AJPRODHO-JIJKIRWA is responsible for

- Ensuring a successful third training cycle at the Human Rights Training Center
- Providing technical input for the Center
- Networking with relevant stakeholders to promote the center and secure long-term funding

B. Tasks

1. Coordinate the third Human Rights Center training cycle

The Human Rights Center Coordinator

- Selects participants for the Human Rights Center
- Invites the participants and maintains regular contact with the participants to ensure regular participation
- Invites trainers to teach specific topics in the center among AJPRODHO's partners
- Plans and organizes visits to relevant institutions (e.g. National Human Rights Commission, Genocide Memorial) for the participants of the Center

2. Technical work on the Human Rights Center

The Human Rights Center Coordinator

- Teach selected Human Rights lessons for the participants of the Human Rights Center
- Develops and updates the training manual for the participants of the Human Rights Center
- Documents the trainings which are taking place
- Delivers a report at the end of the assignment in a format provided by AJPRODHO

3. Networking, cooperation and Funding

The Human Rights Center Coordinator

- Maintains regular contact to relevant stakeholders to ensure visibility of the Center
- Develop ideas on how to make the center financially sustainable
- Identify funding opportunities and write proposals to make the Center sustainably funded

4. Other duties/additional tasks



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The Human Rights Center Coordinator; performs other duties and tasks at the request of management

- Interested and qualified persons are encouraged to send their CV latest on Monday 30th October, 2017 before 12.00AM
- Interviews are planned to take place on Tuesday 31st November at 3.00PM.

N.B: AJPRODHO Members are encouraged to apply.